



Idaho Humane Society Job Description

Shelter Vet Technician/WSU Teaching Program

The Idaho Humane Society is a community-supported open-door facility that provides shelter, medical care, adoption services, humane law enforcement services and much more to over 20,000 animals annually. Since its incorporation in 1945, the Idaho Humane Society has become one of the most recognized and beloved nonprofit organizations in the community.

Department:	Shelter Medicine
Classification:	Regular, non-exempt
Job Relationships:	Supervised by Shelter Medicine Manager/WSU Program DVM
Salary:	DOE
Benefits:	Paid time off accrual, eight paid holidays, retirement plan, health insurance, dental insurance and supplemental insurance. All employees receive discounts on veterinary care and retail store pet supplies, as well as veterinary care credit and one free adoption annually.

Position Summary:

The Idaho Humane Society is seeking an experienced, passionate, and highly motivated Veterinary Technician to serve as a Veterinary Student Teaching Technician in collaboration with the Washington State University (WSU) College of Veterinary Medicine. This unique role combines shelter veterinary technician skills along with 4th year veterinary student instruction in a high-volume, mission-driven environment.

The ideal candidate enjoys teaching, thrives in a fast-paced setting, and is passionate about advancing the next generation of veterinary professionals while providing exceptional care to shelter animals.

Duties and Responsibilities

- Serve as a clinic instructor and mentor for WSU veterinary students during shelter medicine rotations.
- Demonstrate proper veterinary technician skills, techniques, and best practices.
- Teach animal handling, restraint, nursing care, anesthesia monitoring, laboratory procedures, and surgery preparation.
- Foster a positive, supportive learning environment while providing constructive feedback.
- Collaborate with WSU veterinarian to ensure educational objectives are met.

Shelter Clinical Responsibilities:

- Assist veterinarians with examinations, diagnostics, treatments, and surgical procedures.
- Induce, monitor, and recover anesthetized patients.
- Perform Venipuncture, catheter placement, medication administration, and patient nursing care.
- Maintain accurate medical records.

Safety

- Follow OSHA guidelines concerning safety and handling of hazardous materials.
- Follow established hospital safety guidelines regarding radiographs, controlled drugs, animal handling, etc.

Qualifications

- Required:
 - Prior experience in animal care.
 - Excellent interpersonal and organizational skills, as well as the ability to work well in a fast-paced environment and handle multiple tasks at once.
 - Strong communication skills and ability to maintain a professional demeanor as a liaison between shelter staff and WSU students.
 - Ability to work independently and follow instructions with attention to detail.
 - Must have patience with frightened animals and basic understanding of animal behavior, while working with all species without bias.
- Desired:
 - Experience working in a shelter/rescue environment.
 - Prior experience as a veterinary technician.
- Education/Training
 - High school diploma/ G.E.D.
 - Education equivalent to two years of college (pre-veterinary curriculum) or Licensed Veterinary Technician, three years of recent experience in veterinary practice with increasing responsibilities, or technical school training preferred

Working Conditions:

This work is performed in an animal shelter and animal clinic setting. Potential for exposure to environmental factors such as temperature variations, high noise levels, zoonotic diseases, animal waste, hazardous chemicals or chemical materials requiring OSHA Safety Data Sheets, anesthetics, sharp objects and potential hostile persons and/or dangerous and fractious animals.

Mental, Physical and Communications Demands:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Ability to stay standing or active during entire shift.
- Ability to lift and carry objects and animals of moderate weight.
- Ability to lift, bend, stop, kneel, crouch, push and other strenuous activities.
- Requires treating people and animals in a pleasant, courteous and professional manner.

This position description in no way states or implies that these are the only duties to be performed by the employee occupying this position. Employees will be required to follow any other job-related duties required by their supervisor. This document does not create an employment contract implied or otherwise, other than an “at-will” relationship.

Idaho Humane Society is an Equal Opportunity Employer